PROJECT PROPOSAL FORMAT

PROJECT PROFILE

Name of District	
Name of the Skill Training Project	
Project Objective	
Beneficiary Group/Target Audience	
Expected Outcomes	
Locations of Training Center	
Name of The Chief Functionary	
Contact Person	Name Phone Email Id
Total Project Cost (in Rs.)	
Period of Implementation	

1. Introduction

This section provides an overview of the initiative, outlining its purpose and the importance of skill development in today's job market. It sets the context for the detailed information that follows.

2. Vision, Mission & Core Values of the Organization

This section highlights the organization’s vision, mission, and core values. It explains the guiding principles and long-term goals that drive the organization's efforts in skill development.

3. Details of the Training Partner/Organization

a. Training Infrastructure: Description of the facilities and resources available for conducting the training programs.
b. Experience and Background: Background information on the organization's experience in delivering training and skill development programs.

c. Details of affiliations or accreditations (if any)

d. Founders and Directors: Profiles of the organization's leadership, highlighting their expertise and vision.
d. Training History of the Organization: Summary of the organization's past training initiatives and achievements.
e. Placement Details (Job/OJT/Internship/Apprenticeship) & Salary: Information on placement opportunities provided to trainees, including job placements, initial salary details, on-the-job training, internships, and apprenticeships (stipend details if any).
f. Industry and Placement Tie-ups: Information about partnerships with industries for placements and internships.
g. Annual Training Capacity: The number of individuals the organization can train annually, demonstrating its capacity to handle large-scale training initiatives.

4. Comprehensive Overview of the Course Details

a. Project Overview: A high-level summary of the proposed project, including its scope and significance. Which should include the following :

Courses with Job Mapping: List of courses offered and the potential job roles they map to, ensuring alignment with market needs.
Job Roles in Multiple Sectors: Overview of job opportunities available across various sectors for course graduates.
Training Methodology: Insight into the course content and teaching methods used to deliver effective training.

Technology Integration: How technology is incorporated into the training programs to enhance learning outcomes.
Career Progression Sustainability: Plans and strategies for ensuring long-term career growth and sustainability for course graduates.
Monitoring and Evaluation: Methods and frameworks for assessing the effectiveness and impact of the training programs, ensuring continuous improvement.

b. Details of Training Facilities for the Proposed Project: Information about the training centres to be utilized for the project.
c. Curriculum Details of the Proposed Project: A detailed description of the curriculum for the proposed project.
d. Total Duration of the Proposed Project Course: The overall length of the training course.
e. Key Activities: Major activities and milestones planned to achieve the project objectives.

f. Mobilization Plan: Strategies for engaging and enrolling participants in the training programs.

5. Trainer Expertise and Professional History

Information about the trainers, including their qualifications, experience, and areas of expertise. This section assures prospective partners of the quality and competency of the training staff.

6. Accreditation, Assessment, and Certification Credentials

Details about the accreditation status of the training programs, the assessment methods used, and the certification processes. This section emphasizes the credibility and recognition of the training

7. Support Expected from KASE (Kerala Academy for Skills Excellence)

KASE is expected to provide comprehensive support across various dimensions, ensuring effective implementation and sustainability of the training programs.

a. Mobilization of Beneficiaries: Describe strategies and budget for outreach and engagement to mobilize trainees.

b. Placement Support: Detail plans for job placement services, including partnerships with local businesses, job fairs, and career counselling.

c. Other Support: Indicate any additional administrative or technical assistance needed.